

TOWN OF ARLINGTON

Recreation Department
Joseph Connelly, Director of Recreation



Recreation Department

PARK COMMISSIONERS

Shirley Canniff
Leslie Mayer
Jen Rothenberg
Phil Lasker
Scott Walker
Josh Fenollosa - Associate
Sarah Carrier- Associate

MEETING NOTICE

The Park and Recreation Commission
Tuesday, June 25, 2024
7:00 PM – Arlington Recreation, 17 Irving Street
3rd Floor Meeting Room

AGENDA

- 1) Tour of New Facility
- 2) Friends of Spy Pond Signage Review
- 3) Special Event Request
 - a) Friends of Spy Pond Annual Fun Day – 9/14/2024
- 4) Capital Project Updates: Robbins, Hills Hill, Parallel, Menotomy, Ed Burns Parking, Crosby
- 5) Trash – Liz Reisberg
- 6) Director of Recreation Transition Plan
- 7) Comments and Items for Future Meetings:
- 8) Approval of Minutes – 5/14/2024 & 5/28/2024
- 9) Correspondence Received
- 10) New Business
- 11) Public Comment

TOWN OF ARLINGTON

PARK COMMISSIONERS

Joseph Connelly, Director Shirley Canniff Leslie Mayer

Jen Rothenberg
Scott Walker
Phil Lasker
Sara Carrier - Associate

Recreation Department

SPECIAL EVENT REQUEST

*For all gatherings over 50 people and private/corporate events

Today's Date: 5/21/24 (Requests must be made 1 month in advance)

Contact Name: Betsy Leondar-Wright

Phone 781-648-0630 (C): 781-704-4039

Email Address: Betsy@classmatters.org

Home Address: 21 Belknap Street Arlington MA 02474

Purpose: Friends of Spy Pond Park's Annual Fun Day Festival

Estimated Attendance: 300

Day: Saturday Date: Sept 14 Set up Time: 9 am Start Time: 10 am End Time: 1 pm Break Down: 1-2 pm

Site Requested: Spy Pond Park Area at Site Requested: the end near Tot Lot and boat ramp

Activities: Nature crafts, scavenger hunts, and other interactive educational activities

Will food be on site? NO

Will you be promoting this event via social media? YES

Fees:

Category	Group	Rate
Special Event	Arlington Resident/Organization	\$25/hr
Special Event	Non Arlington Resident/ Organizations	\$50/hr

Additional Requirements/Fees:

- Site is permitted as is. Groups are responsible for cleanup of the site including trash. If your event needs support from Public Works additional fees will be required and billed per hour (minimum 4 hrs).
- For groups over 150 people a police detail may be required, if your group is required to get a police detail you must set this up with the department before you will receive a permit. • If you will be having prepared food at your event you must contact the Board of Health to get the appropriate food permit.

• By signing below I acknowledge and accept the rules and regulations (back) responsibilities for this permit and I agree to release, indemnify, and hold harmless the Town of Arlington from and against any and all claims, demands, losses, damages, defense costs, or liability of any kind which may arise out of, or is in any manner connected with, the above-described activity.

Betsy Leondar-Wright (Signature of Responsible Party) 5/21/24 (Date)

ARLINGTON PARK & RECREATION COMMISSION MEETING MINTUES

May 28, 2024

The Town of Arlington Park and Recreation Commission came to order in the main meeting room at the Community Center on Tuesday, May 14, 2024, at 7:00pm.

Commission Members: Scott Walker, Phil Lasker, Leslie Mayer and Shirley Canniff. Sarah Carrier and Josh Fenollosa were also in attendance. Recreation Director Joe Connelly was also present.

Anticipated Speakers: Suzanne Schwartz, Emily Hunt, Ian Ramey

Members of the Public: Liz Reisberg, Judy Weinberg, Maryanna Foskett, Adam Lane

Preliminary Matter: Scott Walker, Park & Recreation Commission Chair, took formal attendance and welcomed anticipated speakers and members of the public to the Recreation Commission meeting.

Menotomy Rocks Park Playground and Picnic Area Design Review

Mr. Connelly reviewed the design project. Emily Hunt and Ian Ramey from Copley Wolff then presented to the Commission.

Mr. Lasker inquired about the cost of PIP as an add alternate and the coloring of the black mats for accessibility.

The Commission discussed the poured in place option as well as alternate matting coloring.

Ms. Carrier inquired as to the tear drop shape at the end of the walk. Copley will look to see if they can expand that area and distinguish the shape making it more circular.

Mr. Lane asked to keep the rectangular picnic pavilion and remove from it from the deducts and Mr. Connelly agreed.

The design was received very favorably by the Commission. Ms. Mayer motioned to accept the design, seconded by Mr. Lasker, and approved 4-0.

Special Event Request

F2BF Fundraiser – 6/14/2024 - Summer Street Basketball

Ms. Schwartz reviewed her special event request. Mr. Connelly stated that all proceeds would be going directly to the 501c3 charity. Both Mr. Connelly and Ms. Schwartz commented that the partnership between F2BF and Arlington Recreation has worked out very well.

Ms. Canniff motioned to approve, seconded by Ms. Mayer, and approved 4-0.

Theo Huong -7/4/2024 – Magnolia Field

The Commission had a number of concerns with the application including the request to grill, the number of people would require a police detail, and having it on a holiday may attract larger crowds. The Commission discussed the request and decided to not entertain the request at this time.

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Capital Planning Discussion

The Commission discussed the FY 26 Park Commission Capital Plan Ms. Mayer asked that the mini pitch project be shown in the plan. The Commission also asked to include the McClennen Community Gardens and the Skateboard Park in the plan. The Commission wants to see the results of the field master planning process prior to making any concrete field recommendations but asked to keep the Poets project in the plan for FY 27 as a place holder.

Mr. Connelly will make these changes and present to the Commission at a future meeting for review.

Comments and Items for Future Meetings

- Trash
- FOSPP Sign Review

Approval of Minutes – 5/14 minutes were tabled

Correspondence Received

Mr. Connelly reviewed the correspondence from Adam Glick and the New England Mountain Biking Association (NEMBA) with 468 Signatures.

New Business

N/A

Public Comment

N/A

Ms. Mayer motioned to adjourn at 9:33pm, seconded by Ms. Canniff and approved 4-0.

The Arlington Park & Recreation Commission Meeting Minutes were respectfully submitted by Joseph Connelly.

ARLINGTON PARK & RECREATION COMMISSION MEETING MINTUES

May 14, 2024

The Town of Arlington Park and Recreation Commission came to order in the main meeting room at the Community Center on Tuesday, May 14, 2024, at 7:02pm.

Commission Members: Scott Walker, Phil Lasker, Jen Rothenberg, Leslie Mayer and Shirley Canniff. Sarah Carrier and Josh Fenollosa were not in attendance. Recreation Director Joe Connelly and ConCom liaison Susan Chapnick were also present.

Anticipated Speakers:

Members of the Public: Liz Reisberg

Preliminary Matter: Scott Walker, Park & Recreation Commission Chair, took formal attendance and welcomed anticipated speakers and members of the public to the Recreation Commission meeting.

Mini-Pitch Working Group

Mr. Connelly shared the report summary and the working group member list. The working group reviewed the Activitas report and prioritized the recommendations. Based on existing infrastructure and lighting, parking and bikeway access, Summer Street was determined to be the best location for the trial.

Ms. Mayer – Recommended more neighborhood outreach. There will be a lot of changes to a small parcel of land that will result in increased use and traffic to the area. Ms. Mayer also noted that fenced areas draw the attention of dog-owners looking for locations to allow their dogs to run off-leash.

Ms. Rothenberg - Suggested broadening the outreach to the public, not only abutters. Suggested an email blast. Mr. Connelly recommended waiting until project funding was confirmed. Ms. Rothenberg expressed concerns about loss of basketball play if a specific user group funded the project. Mr. Connelly stated that use would be first-come, first-serve.

Ms. Canniff – Designate the project as an “improvement” plan. Mr. Lasker added that it is a “renovation” project due to existing infrastructure and lighting as well as use/purpose remaining the same.

Mr. Walker – Allow public input but not on design. Include parking lot updates and focus on positive changes to the site.

Ms. Rothenberg made a motion to approve the working group report and recommendations, as amended, seconded by Mr. Lasker. Approved 5-0.

Special Event Request

Friends of Magnolia Annual Concerts – The request was received to hold the concerts each Wednesday, June 12 – August 7. Rain dates are slated for Thursdays. Mr. Connelly stated that the annual event is always successful and has not generated complaints. He also confirmed that trash disposal has not been a reported issue.

Ms. Canniff made a motion to approve all the requested event dates, seconded by Ms. Mayer. Approved 5-0.

Comments and Items for Future Meetings

- **Capital Plan Review** – May 28, 2024 meeting
- **Menotomy Park Design Review** – May 28, 2024 meeting
- **Trash** – Ms. Canniff shared that the topic was brought up at Town Meeting. Mr. Connelly stated that reports show that most trash related issues are at school locations. Ms. Canniff confirmed that due to Covid more schools started having snacks and lunch outdoors, generating more trash. The Commission discussed the roles of school custodians and DPW. Ms. Mayer suggested contacting the Land Management Group to address the issue.
- **Hill's Hill Public Meeting** – Zoom, next week

Approval of Minutes – Ms. Rothenberg motioned to approve the minutes from April 23, 2024, as amended, seconded by Mr. Lasker. Approved 5-0.

Correspondence Received

Mr. Connelly forwarded correspondence to the Commission from Dean Carman regarding outdoor field scheduling and permitting.

Mr. Connelly – Will reach out to AHS Athletic Director, John Bowler. Noted that change in school start times has pushed practice times out.

The Commission discussed the following issues/concerns – number of teams on the same field at the same time, multiple high school level teams needing practice time (freshman, JV, varsity), multiple seasons for the same sport (soccer) and possible permitting/fees by the school department.

New Business

- **Open Space Committee** - Ms. Canniff, no updates.

Ms. Canniff requested an update on summer program enrollment. Mr. Connelly stated that Club Rec and Kids Corner were not full, but enrollment is high.

Public Comment

Liz Reisberg – Suggested installing a plaque at Hill's Hill, educating the users about the history of the Hill family.

Susan Chapnick – Received communication from the FOMRP concerning debris and erosion resulting from the installation of a bench within 100 feet of the pond. She recommended reaching out to David Morgan to review sedimentation controls. Ms. Mayer asked how debris and sediment was found in the pond, as the bench is on the other side of the path. Mr. Connelly noted that four benches have been installed with no issues.

Ms. Rothenberg motioned to adjourn at 7:53pm, seconded by Ms. Canniff. Approved 5-0.

The Arlington Park & Recreation Commission Meeting Minutes were respectfully submitted by Deanna Stacchi.

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